

	<p>प्रधानआयुक्तसीमाशुल्क (सामान्य) कार्यालय  <b>OFFICE OF THE PRINCIPAL COMMISSIONER OF  CUSTOMS (GENERAL)</b>  कार्मिकएवंस्थापनाअनुभाग, नवीनसीमाशुल्कभवन, बलार्डएस्टेट, मुंबई-  400001  <b>P&amp;E Section, New Custom House, Ballard Estate,  Mumbai- 400 001</b>  <b>(Tel: 022 - 2275 7738), Email id: p.estt-mum-cus-  zone1@gov.in</b></p>	 <p>आज़ादी का अमृत महोत्सव</p>
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File No.:II/(12)/75/2024-P&amp;E

10-01-2025

**CIRCULAR NO. 02 /2025**

**Sub: Departmental Examination for Promotion of Ministerial Officers to the Inspectors of Central Taxes, Inspectors of Customs (EOs & POs) to be held from 22<sup>th</sup> to 24<sup>th</sup> January, 2025-reg.**

As intimated by the Joint Director, NACIN, Chennai vide letter F.No. NACIN /II / 12 /16/2024-TRNG-O/o Pr ADG -NACIN-ZC-CHENNAI dated 20.12.2024 the Departmental Examination for promotion of Ministerial Officers to the Grade of Inspectors of Central Taxes & Inspectors of Customs (EOs & POs) be held from 22<sup>nd</sup> to 24<sup>th</sup> January, 2025 and the details schedule is as under:

Paper	Subject	Duration	Date	Time	Pass Mark
Paper-II	Allied Acts (including Central Excise & GST Act & Rules) (with books)	3 hours	22.01.2025 (Wednesday)	10.00 hrs to 13.00 hrs	50/100
Paper- I	Customs (with books)	3 hours	23.01.2025 (Thursday)	10.00 hrs to 13.00 hrs	65/100
Paper- III	Administration (with books)	3 hours	24.01.2025 (Friday)	10.00 hrs to 13.00 hrs	65/100

Ministerial Officer to appear for the examinations as per the eligibility conditions is as under (As per **New Examination Rules, 2024**):-

Examination for promotion to the grade of Inspectors of Customs (EOs & POs):

- I. All Executive Assistant and Stenographer Grade-I who have completed at least half of the eligible service in the grade as prescribed in the relevant recruitment rules. (**Half of the eligible service** for EA or Steno-I in level-6 is 2.5 years. And half of Combined service of EA or Steno-I in level-6 and level-4 is 7.5 years.)
- II. As per Inspector RR, 2016 dtd 26.12.2016, Stenography cadre, who join the Department after the date of commencement of these rules shall not

be eligible to participate in the LDCE(Limited Departmental Competitive Examination conducted after the dateof such commencement.

2. All the candidates are required to arrange for their own books for the ensuing examination. The application of all eligible candidates should reach the P&E Section **by hand only not later than 13.01.2025** in the prescribed proforma (Annexure 'A). Candidates are requested to inform whether Hindi Version of question papers is required or otherwise.

3. Application received after this date will not be entertained under any circumstances. Further, if application (Annexure-A) received without verify from service book, will be rejected without informing the candidates.

4. All the head of sections/ departments are requested to bring this circular to the notice of all the concerned officers working under them, including those on leave, on deputation with other Directorates/Departments/organizations so as the willingness of the candidates reaches well in time to enable this department to conduct the examination effectively.

**Note:-Possession of Mobile phones or any other electronic device (even in switch off mode) are not allowed during the examination.Any infringements of these instructions shall entail disciplinary action.**

Signed by Harish  
Ramakrishna Rao  
Date: 10-01-2025 17:56:45

Harish R Rao  
Deputy Commissioner of Customs  
P&E Section, NCH, Mumbai,Zone-I

Encl: Proforma (Annexure 'A').

Copy to:

1. The Pr.Chief/Chief Commissioner of Customs, Mumbai Customs,Zone.- I,II&III.
2. The Pr. Commissioner of Customs, General, Zone-I
3. Ministerial Table, P&E, NCH, Mumbai.
4. The EDI Section (for uploading the same please).

**ANNEXURE 'A'**

**(Departmental Examination for Promotion of Ministerial Officers to the Inspectors of Central Taxes, Inspectors of Customs (EOs & POs) to be held from 22<sup>nd</sup> to 24<sup>th</sup> January, 2025)**

1. Name of the Candidate :

2. Designation :

3. Date of appointment to the :

Present grade.

4. Paper(s) for which :

appearing

5. Paper(s) in which passed during :

Last departmental examination

**(if passed, copy of such order be**

**Enclosed with Sr. No.)**

6. Whether belonging to :

SC/ST (If yes, enclose copy)

7. Present posting :

8. Date of Birth :

9. Contact No. :

**UNDERTAKING**

I, ..... hereby declare that the particulars given above are true and in case any of the above said information is found to be incorrect, I shall be disqualified from the examination.

Date :

Signature of the candidate

**"CERTIFIED THAT THE ABOVE PARTICULARS HAVE BEEN VERIFIED WITH THE SERVICE BOOK  
AND FOUND CORRECT"**

**CAO/ACAO/AO**

Note: The report should be sent only after verification of the information given by the candidates with reference to their service book. *In complete details may result in rejection of the application/form without any further intimation to the officer (In case of married women candidate, she may state her married name also, if changed after appointment in the department)*